



BELKNAP COUNTY CITIZENS COUNCIL ON CHILDREN AND FAMILIES

~ A County Department Created in January 2002 ~

COUNCIL VISION: “Belknap County is a safe community where children and families can live with dignity and respect.”

COUNCIL MISSION: “To promote Community Justice in Belknap County so that children and families can live safely with dignity and respect.”

COUNCIL MEMBER “JOB DESCRIPTION”

POSITION TITLE: Council Member

EXPECTATIONS: A Council Member is a caring and energetic volunteer willing and able to devote several hours a month in planning, guiding, implementing, and evaluating Council and community projects and initiatives on behalf of children and families in Belknap County. As Council Members must be perceived as not benefiting personally or monetarily from their Council association, each Member is expected to fully comply with the Council’s Conflict of Interest Policy Statement.

FOCUS: To assist and support the Council and staff in interpreting, promoting, and implementing the vision and mission of the Council in each community of Belknap County.

DESIRED KNOWLEDGE AND EXPERIENCE: *(Council members should possess some combination of the following:)*

- An interest in improving the well-being of children and families
- An awareness of local organizations, agencies, and other networks that can enrich community life for children and families
- A curiosity and desire to learn more about one’s own community
- Some experience as a group member and team leader
- Self-motivation and willingness to work semi-independently on behalf of the Council and in support of Council by-laws, goals, and objectives.
- A unique skill or experience, specialized training, or access to resources that might be useful in advancing the status of children and families in Belknap County e.g. program evaluation, grant writing, database development and management, public relations and marketing, advocacy leadership, minority perspective, or a personal/family experience “in the system”.

TASKS AND RESPONSIBILITIES:

- Be active and involved in one’s community
- Have, or be willing to develop a network of personal contacts, stakeholders, and key informants in one’s community
- Serve as a liaison between one’s community and the Council
- Examine at some depth those issues that harm families, keeping them from being stable and productive
- Fully participate in scheduled Council meetings and forums
- Advocate for policies and practices that support children and families
- Promote the principles of Community Justice

OTHER:

- Council Members serve up to two 3-year terms
- Interested or want to know more? Call 528-3185 or visit WWW.BCCJ.ORG
- Applications accepted throughout the year.

Application
Belknap County Citizen's Council on Children and Families

Return application to

Belknap County Citizens Council on Children and Families
1 Mill Plaza
Laconia, NH 03246

Application Deadline: Open

The Belknap County Citizens Council on Children and Families is a citizen board that promotes, designs, and evaluates services for children and families throughout Belknap County. The Council is designed to increase local support and decision making about services that help children and families, and to promote a focus on community justice.

The Citizen's Council will work on projects such as;

- Increasing public awareness and involvement on children and family issues like crime and violence
- Prevent juvenile delinquency through community justice.
- Help promote and develop community-based prevention activities.
- Advocate for resources for needed programs
- Assure funded projects are effective and making a difference.
- Work closely with a Professional Advisory Council and other service providers,

Priorities for Appointment

We are seeking the most qualified candidates for openings on the Citizen's Council on Children and Families. Considerations include:

Members of the "lay" community (someone who does not earn their primary income through direct service to children and families in Belknap County). Local residents who are members of the business, faith, and civic communities are needed. **This is a volunteer position with no remuneration.**

Time Availability: This will be a working board and a significant time commitment is requested. Minimum commitment includes a monthly meeting that lasts approximately 2 hours and leadership or participation on at least one additional committee as well as assistance with special projects on occasion.

Geography: It is important to have representation from throughout Belknap County.

Backgrounds: Accounting, Marketing, Public Relations, Planning, and Program Evaluation skills are helpful, but not required.

Terms: Terms are for three years, except when one is appointed to fill the unexpired vacancy of recent Council member.

For more information contact the Council office at 528-3185, and/on complete and return the following Application Form

BELKNAP COUNTY CITIZEN COUNCIL ON CHILDREN AND FAMILIES

APPLICATION FORM

Return Completed Form to:
Belknap County Citizens Council on Children and Families
1 Mill Plaza
Laconia, NH 03246

The purpose of this form is to assist the Belknap County Commissioners in evaluating the qualifications of applicants for appointment to the Belknap County Citizens Council on Children and Families.

PLEASE PRINT OR TYPE:

Name _____

Legal Residence _____

Business Address _____

Residence Phone# _____ **Business Phone#** _____

Email address: _____

Occupation _____

Spouse's Name(optional) _____

Education: *Schools attended (including high school)*

<u>School</u>	<u>Location</u>	<u>Dates</u>	<u>Degree</u>
---------------	-----------------	--------------	---------------

OVER⇒

Employment: List major paid employment (include significant volunteer activities). List chronologically, beginning with the most recent, and include all experiences you believe are relevant. Even if you attach a resume—PLEASE FILL OUT THIS FORM.

Dates	Employer/Organization	Address	Position

Interest:
On a separate sheet, please describe why you are interested in serving on this Council. Include information about your background that supports your interest, including any board or commission you have served on in the past.

References:
Please attach at least two personal letters of reference that support your application.

If selected by the County Commissioners, I will accept appointment. I pledge my best efforts to resolve or disclose, before assumption of office, any conflicts of interest that would be inconsistent with my Council responsibility.

Signature _____ Date _____