

MINUTES

MEETING: Citizens Council **DATE:** Friday, May 10, 2002 **TIME BEGAN:** 8:04 am **TIME ENDED:** 10:04 am

SITE: Corner Meetinghouse, Belmont **FACILITATED BY:** Bob Rovella **NOTES BY:** Judy Buswell

PRESENT: Council Members Linda Brewer, Mary Alice Warner, Peter Michaud, Andre Paquette, Wes Colby, Mark Condodemetrak, Evelyn Auger, Bob Rovella, Scott Andersen, Rep Dave Russell, Jim Carroll Guest: Lt Mark Lewandowski, Belmont Police Department

Staff: Alan Robichaud, Judy Buswell

Council Members Absent: Cathy Apfel, John Irwin, Rep. Alida Millham, Rep James Pilliod, Leo Sanfacon, Gil Schohan, Susan Smith, Richard Wallace, Kevin Washburn, Sheila Weeks

NEXT MEETING: JUNE 7TH 8-10am in Barnstead

| ITEM | DISCUSSION | ACTION | WHO? |
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| Welcome | <ul style="list-style-type: none"> • Thanks to Mark Condodemetrak for arranging meeting site in Belmont. • Special guest, Lt Lewandowski from the BPD, was introduced and welcomed. • Items on the current agenda were rearranged to accommodate absences and late arrivals. | | |
| By-Laws Committee | <ul style="list-style-type: none"> • Copies of three policies for Council (Conflict of Interest, Support for Grant Applications, Training & Education), approved by County Commissioners, were distributed along with notebook tab. • The By-laws are nearly complete; still needing work are the Mission statement and the process around PAC (relationship with professional providers) | <ul style="list-style-type: none"> • Council members will begin file for Policies in Council notebooks • The discussion about PAC has been deferred to next Executive Committee meeting on May 29th 4:30pm in River Room at Busiel Mill open to all | <p>Council members</p> <p>Executive Committee and other interested Council members</p> |
| Executive Committee | <ul style="list-style-type: none"> • <u>Organizational Chart:</u> <ul style="list-style-type: none"> ○ The By-laws Committee has suggested that we simplify this chart to reporting responsibilities only. Alan and Judy emailed current draft version, reflecting this discussion, to everyone on April 19th. By-laws and Executive Committee think that “Community Justice” is a philosophy that should be a part of all the Council’s | <ul style="list-style-type: none"> • More work by Executive Committee and Council is needed on Organizational Chart and on the development of PAC. | <p>Council members</p> <p>Al Robichaud</p> |

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| <p>Executive Committee (continued)</p> | <p>work rather than a designated program or committee. More work on this chart is needed.</p> <ul style="list-style-type: none"> • <u>PAC</u> <ul style="list-style-type: none"> ○ Conference Call with PAC Co-leaders of Deschutes County Commission on Children and Families was held on May 1 ○ Alida Millham, Gil Schohan, Ray Barrett, Alan and Judy attended. ○ Good insights gleaned from discussion ○ Additional organizational documents used by Deschutes were faxed to Council offices. ○ No specific proposals around PAC have been made; more discussion and work is needed. • <u>Age of Majority (AOM)</u> <ul style="list-style-type: none"> ○ Legislation is now tabled ○ Alan said that the earlier meeting devoted to this issue with comments from Joe Diament, PD Chiefs Chip Sawyer and Dave Neilsen, was very instructive. ○ Alan noted that law enforcement budgets are slim and personnel are expected to do more with less. ○ Extending AOM would add more juveniles to already overloaded PD work responsibilities. ○ There is concern that citizens do not realize the stress involved in police work, especially when compounded by the added workload expected by an increase in the numbers of juveniles. ○ Small departments like those found in Belknap County, are especially vulnerable. ○ While it appeared from the discussion that law enforcement personnel do not oppose this increase on philosophical grounds, <i>(the majority put in many extra hours on behalf of kids)</i>, an increase in age of majority could topple some very small departments because of the increased workload. ○ Alan noted that this input from law enforcement is very important. • <u>Quarterly Goals</u> Alan reminded everyone that he has issued a Council first quarter report and that projected goals and | <ul style="list-style-type: none"> • Minutes and copies of faxed documents from Deschutes teleconference will be emailed to all Council members. | <p>J. Buswell</p> |

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| Executive Committee <i>(continued)</i> | a Council first quarter report and that projected goals and timelines are included as Appendix B in this report. This was emailed several weeks ago to all. | <ul style="list-style-type: none"> • Council members should read the Council's first quarterly report emailed to everyone several weeks earlier. | Council members |
| P.A.C.T. Parents and Children Together | <ul style="list-style-type: none"> • Council member, Jim Carroll, who is the originator of PACT, spoke of its history and current programs. • A summary of Jim's presentation is included in additional document. | <ul style="list-style-type: none"> • Council members encouraged to ready summary of PACT Program | Council members |
| Community Justice Institute | <p>Andre Paquette summarized the cooperative effort with Citizens Council and NH Community Technical College (Laconia Campus)</p> <ul style="list-style-type: none"> • Formal semester course to be offered on the Juvenile Justice system in Belknap County beginning Fall Semester, 2002. • Course will be called "The Community Justice Institute" • Targets (1) matriculated students interested in topic and a possible career in criminal justice, (2) citizens interested in attending several or all sessions (3) Citizens Council members • Course offers graduation credits to matriculated students • The college's Curriculum Committee approved this concept • Would want to use local practitioners as instructors: eg Judge Martin, Jim Carroll, Jay Apicelli, Holly DeWald etc. • Needs Course Coordinator to handle program organization, instructor needs, promotion, public relations etc. • Judy and Alan are researching funding sources that will support the beginnings of this program; it is expected that the tuition generated will support this program in the future. • Could curriculum be posted on website? | <ul style="list-style-type: none"> • A Course Coordinator will be identified and hired • Funding will be secured through grants and donations • Promotion for Institute will begin early summer • Ongoing dialogue with College • Curriculum will be posted on website | <p>Al Robichaud</p> <p>J. Buswell Al Robichaud</p> <p>Council staff & Course Coordinator</p> <p>Al Robichaud</p> <p>Coordinator Council staff</p> |
| Student Calendar | <p>Andre Paquette spoke about possibility of the Council sponsoring a calendar using student artwork.</p> <ul style="list-style-type: none"> • As an example, Andre passed around copies of artwork from an Alton's student that represents different challenges faced by today's teens. • We need to ask the question: "Do students use 'calendars'?" If not, then we should also consider another medium such as homework notebooks. • The audience for such a project extends into the community who also need education on these same issues. • Permission has been given to use this particular artwork | | |

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| Student Calendar <i>(continued)</i> | <p>provided artist retains artistic control over final product</p> <ul style="list-style-type: none"> • Alan mentioned that a similar idea had been discussed earlier with the Director of the Fine Arts Program at the Community Technical College, but that it may now be too late in the school year to carry this out. Perhaps next year. • Concern that this particular set of artwork is “too dark and depressing” • Perhaps balance in moods could be achieved by listing on the calendar available community resources that are specific to each challenge | | |
| Integrated Information System | <p>Wes Colby summarized the recent 2-day integrated data seminar in Boston that he and 5 others attended, including Diane Lane, Jay Apicelli, Ray Barrett, Alan Robichaud, and Ken Goonan from YDC</p> <ul style="list-style-type: none"> • Seminar was part of a national initiative around improving data and was funded by OJJDP through a contract with the Center for Network Development in Colorado • Our responsibility is to avoid trap that Deschutes fell into: not having enough historical data to efficiently evaluate outcomes • Joe Diament’s mantra is “In God we trust, but everyone else must bring data!” • Data committee has met 1x since seminar; Wes has agreed to chair this effort • Next meeting for Data Committee will be May 20th, 12-2pm at the County Complex. Additional people who should be involved in a comprehensive collection and maintenance of data sets have been invited to this meeting. • Great concerns that the current data from different entities available to us do not correlate, do not measure the same indicators, and are not unified in other ways. • We need to be able to create, collect, share and effectively use a common database • However, we need to work through the many issues involved, including confidentiality rules, differing mandates, turf issues • The NH Bridges system should be the core; however issues there include completeness of data and ease of access. Local DHHS offices cannot run reports; all requests must go to one | | |

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| Integrated Information System <i>(continued)</i> | <p>person in Concord</p> <ul style="list-style-type: none"> • Our attendance at 2-day seminar includes free technical assistance from the professionals at the Center for Network Development. • What about the earlier promises made by the program at Florida Atlantic University with Dee Bell, Gordon Bazemore, and Denny Maloney? • The RJ Program uses NH JusticeWorks for help with data design etc | <ul style="list-style-type: none"> • Al Robichaud will contact Dee Bell for clarification around parameters and costs for using FAU to work with the Council on data development | Al Robichaud |
| Executive Committee Meeting | <ul style="list-style-type: none"> • Wednesday, May 29th 4:40-6pm – Busiel Mill, The River Room aka “Den of Initiatives”! • All Council members invited to attend • Agenda will be mailed • Committee details will be finalized (meeting times etc.) at this meeting | <ul style="list-style-type: none"> • Al Robichaud will mail Agenda to Council members (sent on 5/13) • Council members urged to attend Executive Committee meeting | Al Robichaud ALL Council members |
| Committee Assignments | <p>Rob Rovella said that four standing committees, in addition to the Executive Committee, have been identified.</p> <ul style="list-style-type: none"> • All Council members should participate with <u>at least one</u> committee, more if desired. • Every Committee has a charge • Committee descriptions and member lists were emailed to all Council members by Alan on May 13th • <u>Planning</u>: Andre Paquette, Peter Michaud, Wes Colby, Alida Millham, Cathy Apfel, Scott AndersEn, Sue Smith, Evelyn Auger, Jim Carroll • <u>Legislative & Advocacy</u>: Jim Pilliod, Gil Schohan, Mary Alice Warner, Alida Millham • <u>Finance and Grants</u>: Bob Rovella, Peter Michaud, Wes Colby, John Irwin, Dave Russell • <u>Public Relations</u>: Linda Brewer, Mark Condodemetraky, Richard Wallace, Leo Sanfacon, Kevin Washburn, Sheila Weeks • <u>Executive Committee</u>: All Committee chairs (or designees), Chair and Vice Chair of Council • Council Staff provide support to each committee | <ul style="list-style-type: none"> • Alan will email committee list and descriptions to all Council members • Council members will review committee assignments and responsibilities and will email any additions or suggestions for change to Alan <u>before</u> May 29 • Council members are urged to attend May 29 Executive Committee meeting where meeting times etc for each committee will be arranged | Al Robichaud ALL Council members ALL Council members |

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| Council Meeting Agendas | <ul style="list-style-type: none"> • Mary Alice Warner suggested that we invite Donna St Antonio (Exec Dir of the Appalachian Mtn Teen Club) to present at a Council meeting. • Andre feels monthly Council agendas should include a 20” presentation on a relevant program or service in Belknap County. Council must be able to see the big picture. PAC can help us with our “big picture” goals. | <ul style="list-style-type: none"> • Mary Alice Warner will invite Ms. Antonio to make presentation at June Council meeting | Mary Alice Warner |
| Judge Martin | <p>Judge Martin joined meeting in progress and reported on:</p> <ul style="list-style-type: none"> • <u>Oregon Trip</u> <ul style="list-style-type: none"> ○ Bud spent 4 days at an introductory national gathering of “Reclaiming Futures” Project Coordinators, and project-affiliated judges ○ NH (and Belknap County) is one of 11 sites chosen from more than 300 applicants to develop new systems around reintegrating juveniles with substance abuse problems back into their communities ○ Project funded by Robert Wood Johnson Foundation ○ NH will be visited by National Project Administrators next week (May 13 and 14) ○ Belknap County will have its own “Reclaiming Futures” Coordinator to be hired before July. Reclaiming Futures Belknap County office space will hopefully be co-located with Council offices in Busiel Mill ○ The Citizens Council will be work closely with this project • <u>Home Based Services</u> Effective July 1, and apparently as cost containment and administrative management strategies, NH DHHS is planning to change from multiple providers of integrated home-based family counseling and tracking services for juveniles and their families to one sole provider per designated geographical area. <ul style="list-style-type: none"> ○ This would represent a change and possible negative outcomes for Belknap County, as we currently have several providers of these services. ○ RFPs for contracts went out earlier in January and | <p>Al Robichaud will gather more information on this topic.</p> | Al Robichaud |

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| Judge Martin <i>(continued)</i> | State is now making determinations <ul style="list-style-type: none"> ○ There are advantages with the multiple provider system ○ Is there a role for Council to play in advocating for preserving the current system? | | |
| NEXT MEETING | FRIDAY, JUNE 7 8-10AM Council members voted to move scheduled June 14th Council meeting forward one week to June 7th to avoid the heavy traffic of motorcycle week. It is hoped that the Barnstead site, planned for the June 14th meeting, will also be available on June 7th | <ul style="list-style-type: none"> • Al Robichaud will identify meeting site and will email Council members with directions. <i>(Judy sent this email on 5/16)</i> | Al Robichaud |