

## **SUMMARY**

**Attending:** Rich Moed, John Tuell, Richard Long, Deborah Shackett, Kathy Keller, Deb Coe, Karen Welford, Kevin Smith, Egon Jensen, Beverly Dubiel, Sandy Loomis, John Fox, Jim Sawyer, Jena Vincent, Alida Millham, Judy Buswell, Alan Robichaud

### **Framing Desired Outcomes**

The purpose of this meeting was to bring together the various stakeholders who have committed to working toward service integration and system change within the juvenile justice and child welfare systems. The goal of this initiative is to make systems work better and improve outcomes for children and families. Citizens Council member, Richard Moed, Chaired this meeting and introduced our consultant John Tuell of the Child Welfare League of America (CWLA).

John Tuell reviewed a guide for identifying and prioritizing outcomes. This CWLA document serves to focus our attention on 6 domain areas: Individual/Peer, Family, School System, Multi-System Integration and/or Coordination, Process Outcomes, and Research-Related Questions. Following discussion, the consensus of the group was to target at least one outcome in each of the domains.

**Action** For the next meeting, members are asked to review and recommend their top priorities for consideration by the committee. (Refer to CWLA handout – *Guide for Identification & Prioritization of Outcomes*)

### **Committee Structure and Leadership**

Alan Robichaud, Citizens Council Executive Director reviewed the months of activities leading up to a June 5<sup>th</sup> symposium on systems change, and today's meeting. The Citizens Council has reorganized its committee structure and staff resources to adapt to the CWLA framework which has proven successful in other jurisdictions across the country. Primarily, intensive examination of the following areas will drive the work of this initiative:

- comprehensive review of policies, procedures and protocols affecting children and families;
- examination of the constellation of programs, their primary targeted populations, and types of services provided;
- review of memoranda of agreement among and between programs in Belknap County;
- identification of research questions and the available data and data sources related to populations served.

Participants were asked to volunteer for Committee Co-Chair responsibilities. The following people stepped up to volunteer:

Administrative Oversight Committee: Co-Chairs - Rich Moed and \_\_ (vacancy) \_\_

Leadership Executive Committee: Co-Chairs – Betty Anson and \_\_ (vacancy) \_\_

Data Management Committee: Co-Chairs – Alan Robichaud and Sandy Loomis

Professional Advisory Committee: Co-Chairs – Andre Paquette and Jena Vincent

Legal and Policy Committee: Co-Chairs – Jim Sawyer, Kevin Smith, and Alida Millham

The primary responsibility of the Committee Co-Chair will be to facilitate meetings, manage the workflow of the committee and review progress and deliverables between meetings. Please consider

The Leadership Executive Committee will be the “glue” that holds this initiative together and will receive and respond to issues presented by other committees as well as communicate pass along recommendations for resolution to the Administrative Oversight Committee.

### **Timeframes for Accomplishments**

We are asking participants to initially commit to a one-year planning process leading to the development of action strategies, statutory and procedural changes, and improved efficiencies by programs in Belknap County and the State of New Hampshire.

A draft Charter Agreement was discussed. With minor modification, the group agreed to use the amended Charter to elicit their agencies’ commitment to move forward with the planning process. By its nature, the Charter does not commit agency dollars to this planning effort but does commit staff resources to participate in the planning process. This is a facilitated process; not the creation of another organization. It was suggested that other parties need to sign onto this Charter and not just the County and the State.

The general consensus of those present voiced strong support for this initiative. Some statements offered included:

“We are interested in developing pilots that integrate services.”

“We would welcome signing onto this.”

“Moving toward best practice is important.”

“Without change, programs will not continue to exist.”

“Last year, we served 30% less families due to budget cuts.”

**Action** Other agencies will be added to the Charter as suggested.

**Action** Agency representatives elicit further recommendations and approval to sign onto the Charter Agreement and report back at next meeting.

### **Communication Strategies**

The Committee suggested that the summaries of each committee meeting be placed on the Citizens Council’s website and an e-mail sent to the membership that new postings have been made for review and response.

It was also suggested that specific communication be directed to the public by way of offering forums, advertisements and progress reports. If people have suggestions on how to also structure an E-mail process for internal communications, please let Alan Robichaud know (528-3185) or [ajrobich@bccj.org](mailto:ajrobich@bccj.org).

## **LEADERSHIP EXECUTIVE AND ADMINISTRATIVE OVERSIGHT COMMITTEES JOINT COMMITTEE MEETING**

### **Report to Administrative Oversight Committee**

Bill Fenniman, Director of the Division of Juvenile Justice Services and Craig Wiggin, Belknap County Sheriff, both members of the Administrative Oversight Committee, joined members of the Leadership Executive Committee.

John Tuell (CWLA Consultant) recapped the highlights of the LEC meeting with concentration on the Charter Agreement. He further discussed a process used within the CWLA service integration framework for determining outcome priorities, the discussion around selecting desired outcomes from each of the 6 domains mentioned above, and the need to clarify and target our efforts to achieve success in selected areas.

Rich Moed clarified the functions of the Administrative Oversight Committee and the Leadership Executive Committee. Alida Millham referred to previous attempt to bring together Executive Director level partners in the past and emphasized the importance that this effort has on making systemic change real. The group recognizes the need to address procedural issues at both the internal organizational and legislative levels. John Tuell referenced that passage of SB3155, the Juvenile Justice Delinquency Prevention Act Reauthorization, should promote our ability to move change forward.

Rich Moed stressed the need for committee leadership structure in order to adhere to timeframes for accomplishment. We need others to join this effort. Recommendations were made to seek out representatives from the faith community and education sector.

**Action** Alan Robichaud will follow-up with contacts in these areas.

## **NEXT MEETING**

**Leadership Executive Committee  
Monday, October 20, 2008  
1:00 PM to 3:30 PM  
Woodside/Taylor Community  
435 Union Avenue, Laconia**